

The Visa Section
Embassy of the Republic of Singapore
Pereulok Kamennaya Sloboda, 5
Moscow 121099
Fax: +7-095-241-7507

Name of Local Contact:
Address:
Telephone No:
Date

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, _____ (*name of applicant as in passport*), of _____ (*country*), holder of passport no. _____ is coming to Singapore from _____ (*country of embarkation*) for the purpose of _____ (*eg holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education, for others please specify*). The applicant is my _____ (*father, mother, brother, sister, son, daughter, spouse, business partner, for others, please specify*).

Yours faithfully,

Only for application where Local Contact is an individual:

Signature of Local Contact

NRIC (Pink/Blue) No.

Name of Local Contact

Only for application where Local Contact is a company

Signature of person acting on behalf of the company/firm

Name, NRIC No. Designation/Capacity

Official Stamp of company/firm